

Applicant Letter

Applicant:

Thank you for your interest in applying to fill a full time opening with the Decatur Fire Department. The Decatur Fire Department is a professional public safety organization dedicated to provide our services to the community in a safe and timely manner. We are team oriented and dedicated to minimize the loss of life and property through emergency service delivery, public education, and community service activities. We are called to serve with integrity, actively participate in our community, strive to support individual and team development, and instill pride in all of our members. We endeavor to uphold the unique camaraderie and trust that is the fire service and the Decatur Fire Department.

Fill out and return all of the information requested in your packet or print the Application Packet from the web site.

Your physician must read and sign the Physical Capabilities Sheet this is required for you to take the agility test. Any cost involved in attaining a doctor's signature is at the applicant's expense. **This is not a physical**

Review all contents of the application packet. Sign all documents requiring a signature; the applicant is responsible to sign all forms when the application packet is returned to the fire station. ***Returning unsigned documents could be grounds for your application to be dismissed from further consideration in the application process.***

Application period opens on **July 18, 2016 at 8:00 AM** and closes on **July 30, 2016 at 6:00 PM** – No applications will be distributed in advance or accepted after 6:00 PM on July 30, 2016.

MAILED APPLICATIONS -Applications mailed to the Decatur Fire Department must be postmarked no later than **July 28, 2016**

Hand delivered Application -Sign and return all required documents by **Saturday, July 30, 2016 no later than 6:00 PM** – Office Hours are between **8:00 AM and 6:00 PM** daily.

Aptitude and Agility Testing is scheduled for August 6, 2016 at 8:00 AM – Doors close for testing at 8:00 AM, you will not be allowed to take the test if you are late. **(Only those applicants passing the aptitude test will be allowed to take the agility test.)** Aptitude Test will be conducted at the *Decatur Riverside Center*; *Agility will be conducted at the Decatur Fire Dept. (Weather Permitting)*

Applicants will be notified of a pass or fail at the testing site, the agility will commence for those passing the aptitude test, a specific time will be determined for agility participants to report to the Decatur Fire Dept.

You will not be permitted to participate in agility if you are late.